

## REGULAR MEETING/NOVEMBER 6, 2019

### **Mooers Elementary Mooers, NY**

#### **ROLL CALL**

Stephen Southwick - Present  
Mandie Bechard - Present  
Alan Cardin - Present  
Arsene Letourneau - Absent  
Robert McDonough - Present  
Allen Racine - Present  
Kim Bulson - Present

#### **OTHERS PRESENT:**

Robb Garrand, Superintendent	Dennis Rasco
Anna Oliver, District Clerk	Courtney Shutts
Wade Bush	David Shutts
Todd Stone	Lee Hoch
Steven Stone	Tracy Gordon
Heidi Sample	John Gordon
Cathy Gonyo	Nancy Warner

The Board of Education of the Northeastern Clinton Central School District met in a Regular Session on November 6, 2019.

President Southwick called the meeting to order at 5:30 p.m.

#### **PLEDGE OF ALLEGIANCE**

#### **APPROVAL OF AGENDA**

A motion was made by Mr. Cardin, seconded Ms. Bechard and unanimously carried approving the agenda as presented.

#### **PUBLIC COMMENT** **(30 MINUTES)**

There was one public comment.

#### **PRESENTATION**

1. BBS Architects and Engineers – Capital Project
2. Athletic Department – Nick Trombley

#### **APPROVAL OF MINUTES**

A motion was made by Ms. Bulson, seconded Mr. McDonough and unanimously carried approving the minutes from the October 21, 2019 meeting.

#### **REPORTS**

1. Superintendent's Report
  - No report this month

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### ACTION

#### **COMMITTEE ON SPECIAL EDUCATION RECOMMENDATIONS**

A motion was made by Mr. McDonough, and seconded by Ms. Bulson and unanimously carried to **approve** the **Committee on Special Education recommendations** from their meetings held on October 22<sup>nd</sup> (CPSE), October 22<sup>nd</sup> (Mooers), October 23<sup>rd</sup>, October 24<sup>th</sup>, October 28<sup>th</sup> and October 29<sup>th</sup>, 2019 (CSE).

#### **COMMITTEE ON SPECIAL EDUCATION – NO MEETING**

A motion was made by Ms. Bulson, and seconded by Ms. Bechard and unanimously carried to approve the **Committee on Special Education amendments** with **no meeting** on October 9, 2019.

#### **2019-2020 NON-PAID COACHING APPOINTMENT - DUMAS**

A motion was made by Mr. Cardin, and seconded by Ms. Bechard and unanimously carried to approve the following **non-paid coaching appointments** for the **2019-2020 school year**:

**Frank Dumas**

**Non-paid Girls Basketball Volunteer**

#### **AMENDMENT TO LIFEGUARD APPT. - NIGRO**

A motion was made by Mr. McDonough, and seconded by Ms. Bulson and unanimously carried to amend the October 9, 2019 Board appointment of **Matthew Nigro** as a **part-time lifeguard** from **November 12, 2019** through **June 30, 2020**, at a rate of **\$12.36** per hour to read as a **temp-on call lifeguard** not part-time. All other language remains the same.

#### **LETTER OF RETIREMENT - CARDIN**

A motion was made by Ms. Bulson, and seconded by Ms. Bechard and unanimously carried to accept the **letter of retirement** from **Lisa Cardin**, *Teacher Aide/Student Aide*, with an effective date of December 1, 2019. (Middle School).

#### **LETTER OF RESIGNATION - DRAKE**

A motion was made by Mr. Cardin, and seconded by Ms. Bechard and unanimously carried to accept the **letter of resignation** (dated October 29, 2019) received from **Barabara Drake**, *1<sup>st</sup> Grade Teacher*, **effective October 30, 2019**.

#### **LETTER OF RESIGNATION - DUPEE**

A motion was made by Ms. Bulson, and seconded by Mr. Racine and unanimously carried to accept the **letter of resignation** (dated October 25, 2019) received from **Shannon Dupee**, *Part-time School Bus Monitor*, **effective November 8, 2019**.

#### **2019-2020 SUBSTITUTE LIST ADDITIONS**

A motion was made by Ms. Bechard, seconded by Mr. McDonough and unanimously carried approving the following additional people to the **2019-2020 substitute list** (all individuals have been fingerprinted).

**Alexander Meseck**  
**Kim Trombley**  
**Magella Bombardier**

**Lisa Cardin** (eff. 12/1/19)

**Uncertified Substitute (K-8 Only)**  
**TOC Bus Driver**  
**TOC Teacher Aide/Student Aide**  
**TOC Typist**  
**Uncertified Substitute Teacher**  
**Uncertified Substitute Teacher (MS/HS only)**  
**TOC Teacher Aide/Student Aide**  
**TOC School Monitor (RP only)**

**~~ EXECUTIVE SESSION ~~**

A motion was made at 6:55 p.m. by Mr. Racine, and seconded by Ms. Bechard and unanimously carried to move into executive session to discuss the employment history of a particular individual.

**~~RECONVENE~~**

A motion was made by Ms. Bulson, and seconded by Mr. McDonough and unanimously carried to return to regular session at 7:02 p.m.

**BOARD OF  
EDUCATION  
AGREEMENT**

A motion was made by Ms. Bulson, and seconded by Mr. Cardin and unanimously carried to resolve that the Board of Education **approves** the **Agreement** as discussed in executive session on November 6, 2019 to **resolve a specific employee issue**, and authorizes the Board President to sign the Agreement on its behalf.

**BOARD OF ELECTION  
APPOINTMENTS FOR  
CAPITAL PROJECT  
VOTE WORKERS**

A motion was made by Mr. McDonough and seconded by Mr. Racine and unanimously carried to approve the **Board of Election appointments** for **2019 Capital Project vote**:

**2019 CAPITAL PROJECT VOTE WORKERS**

**Champlain**

Roger Favreau – Coordinator  
Gloria Tetreault – Inspector  
Marie Dupee – Inspector  
Lucy Mayo – Inspector

**Mooers**

Christina Gilmore – Coordinator  
Gloria Lafountain – Inspector  
Audrey Douglas – Inspector  
Kelsey Gilmore – Inspector

**APPROVAL OF  
SECTION VII MERGER  
APPLICATION –  
LACROSSE**

A motion was made by Mr. Cardin, and seconded by Ms. Bechard and unanimously carried to approve the **Section VII Merger Application for Boys Lacrosse** for the **2019-2020 school year** with Plattsburgh High School. This is an annual approval.

**APPROVAL OF THE  
2018-2019 AUDIT  
REPORT**

A motion was made by Ms. Bulson and seconded by Mr. Racine and unanimously carried to approve the **2018-2019 Audit Report** as presented.

Notice is hereby given that the fiscal affairs of Northeastern Clinton Central School District for the period beginning on July 1, 2018 and ending on June 30, 2019, have been examined by an independent public accountant, and that the management letter prepared in conjunction with the external audit by the independent public accountant has been filed in my office where it is available as a public record for inspection by all interested persons. Pursuant to §35 of the General Municipal Law, the governing board of Northeastern Clinton Central School District may, in its discretion, prepare a written response to the report of external audit and management letter by independent public accountant and file any such response in my office as a public record for inspection by all interested persons not later than December 6, 2019.

**ROLL CALL VOTE:**

**Mr. Racine-Yes; Mr. Cardin-Yes; Ms. Bulson- Yes; Ms. Bechard- Yes;  
Mr. McDonough-Yes; Mr. Southwick- Yes; Mr. Letourneau- Absent  
6 – Yes; 0 – No; 1 – Absent**

**MOTION PASSES**

## REGULAR MEETING/NOVEMBER 6, 2019

### **2018-2019 DISTRICT'S AUDIT CORRECTIVE PLAN**

A motion was made by Ms. Bechard, seconded by Mr. McDonough and unanimously carried approving the **District's Audit Corrective Action plan** for the **2018-2019** Financial Statements that were prepared by Boulrice & Wood, CPA's.

### **EXTRA CLASSROOM ACTIVITIES QUARTERLY REPORT**

A motion was made by Mr. McDonough, and seconded by Ms. Bulson and unanimously carried to approve the **Extra Classroom Activities Quarterly Report** dated July 1 – September 30, 2019.

### **TREASURER'S REPORT**

A motion was made by Ms. Bulson, and seconded by Mr. Cardin and unanimously carried to approve the **Treasurer's Report** for the months of July – October 2019.

### **BUDGETARY TRANSFER REPORT**

A motion was made by Mr. Cardin, and seconded by Ms. Bechard and unanimously carried to approve the **Budgetary Transfers** dated July 2019 – October 2019.

## **DISCUSSION**

1. Safety Plan
2. Capital Project

## **INFORMATION**

1. December 4, 2019 - Capital Project Presentation at 5:30 p.m. and Regular Board meeting to follow at 6:00 p.m. at middle/high school library.
2. Independent Internal Claims Auditor Report – Leigh Cerone
3. The Budget Status Report as of September 30, 2019
4. The Revenue Status Report as of September 30, 2019
5. The Trial Balances Report as of September 30, 2019

## **~~EXECUTIVE SESSION~~**

A motion was made at 7:16 p.m. by Mr. Racine and seconded by Mr. McDonough and unanimously carried to move into executive session to discuss the employment history of a particular individual.

## **~~ADJOURN~~**

A motion was made at 8:03 p.m. by, Ms. Bechard and seconded by Mr. Cardin and unanimously carried to adjourn.

Respectfully submitted,

*Anna M. Oliver*

Anna M. Oliver, District Clerk